



Ignatius Jesuit Centre

A Place of Peace

Volunteer Services Position Description Updated Jan. 2016

Position: Gardener

Department: Land

Purpose: Aid in care of formal gardens and flower beds

Tasks, Duties and Responsibilities: Care and maintenance of gardens and flower beds on formal grounds. Tasks include planting, weeding, watering, mulching, transplanting, and pruning.

Qualifications/Skills/Requirements necessary for the position: Landscaping and/or gardening experience is beneficial. Above all else a keen interest in garden care and the work done at Ignatius is essential.

Police Check Required (*Based on potential interaction with children, dealing with monies, private files and matters of confidentiality*) **Yes**

- No dealing with money, private files, or matters of confidentiality
- Very limited direct interaction with children

Time Commitment (hours per day/week/month): Seasonal – May until the end of October. Ideal commitment is 10hrs/week.

Benefit to Volunteer: Exercise, feel good about themselves. Volunteer gets fulfillment of knowing their hard work is essential to keeping the place looking well-kept and maintaining that image that draws people to the property.

Benefit to Organization: Above all else, saves staff time dedicated to garden care and maintenance. There is the possibility that the volunteer(s) could connect the organization with others interested in the property, which in turn can help grow our volunteer base. Also there is the potential for future staff if the right person was to volunteer.