



# Ignatius Jesuit Centre

*A Place of Peace*

**Job Title:** Retreat House Housekeeper  
**Job Type:** Part time 24-30 hours  
**Deadline:** April 5 2023  
**Start Date:** April 24 2023  
**Wage:** \$17.50/hour  
**Schedule:** Weekends (no evenings)

**Submit resume and letter of interest to [officecoordinator@ignatiusguelph.ca](mailto:officecoordinator@ignatiusguelph.ca)**

Loyola House Retreats and Ignatian Training has welcomed people of all faiths to deepen their spirituality through the retreats and programs we have been offering since 1964. Loyola House is also known as an outstanding venue for group bookings.

We are looking for a Housekeeper to assist with maintaining the Retreat House as the welcoming and clean environment we have provided to our guests for decades.

## **KEY ACTIVITIES**

- Clean accommodations and bathrooms
- Maintain the common areas: including sweeping, vacuuming and washing floors
- Clean bedspreads and pillows
- Gather used towels & sheets to be picked up by linen company
- Replace amenities in rooms as needed
- Prepare rooms for upcoming retreats and group bookings

## **REQUIREMENTS**

- Adapts a continuous learning approach to all activities
- Enjoys working independently and as part of a small team
- A keen and motivated self-starter
- Works calmly to get the work done under defined timelines
- Understands the importance of attention to detail
- Able to lift 15kg, bending to clean low areas, continuous vacuuming
- Ability to handle cleaning equipment and chemicals safely

*The Ignatius Jesuit Centre (IJC) aspires to be an equitable and inclusive place where a diversity of life experiences, identities and perspectives work together. IJC encourages applicants from all walks of life. We apply an anti-oppression framework to our work and have a zero tolerance policy for discrimination and harassment.*

We thank all applicants in advance; only those selected for interviews will be contacted.