



# Ignatius Jesuit Centre

*A Place of Peace*

**Job Title:** Natural Spaces Coordinator  
**Job Type:** Full-Time, 37.5h/wk; starting October 23, 2023  
**Deadline:** Tuesday, October 3, 2023  
**Rate:** \$19 - \$20 hr + Employer RRSP Matching Program & Benefits after 3 months  
**Submit resume and letter of interest to [officecoordinator@ignatiusguelph.ca](mailto:officecoordinator@ignatiusguelph.ca)**

**The Natural Spaces Coordinator** supports the Lands Manager in the ongoing restoration of naturalized ecosystems at the Ignatius Jesuit Centre. They will take part in the regular maintenance of trails, implementing restoration projects and group programming, and snow removal through the winter. They will lead one seasonal staff member.

**The Ignatius Jesuit Centre (IJC)** is a 640-acre private property with public access situated just beyond the northern edge of the City of Guelph. The Centre is home to a world-class retreat house, organic farm, and a conservation property called the Old-Growth Forest Project.

The **Lands Department** supports IJC's vision of cultivating spiritual growth and ecological engagement through work with the natural spaces on the main property and Old-Growth Forest Project. It is the Lands Department's goal, with the help of local [community and volunteers](#), to restore and protect these diverse ecological communities and to assist in their regeneration.

## KEY ACTIVITIES

- Site preparation, invasive species management, native woody and herbaceous plantings
- Maintain trails & boardwalks; pruning, mowing, and weed trimming
- Tree care; mulching, watering and removing rodent guards
- Be responsible for snow removal activities, including plowing, salting, shoveling
- Lead Natural Spaces seasonal staff, volunteers, and interested parties in education and restoration activities
- Plan and coordinate daily tasks; documentation, reporting, and monitoring
- Develop IJC Natural Spaces Restoration Plan in collaboration with Lands Manager
- Operate, and perform minor repairs on, the department's tools and machinery

## EXPERIENCE

- Work- or life-experience related to the Land; ie. ecological restoration, forestry, conservation, farming, land management
- Strong leadership, communication, and community engagement skills; ability to take initiative
- Experience operating power tools and machinery, including mowers and tractors
- Willing and able to do physically demanding work in varied weather conditions, including regularly lifting up to 20kgs
- Valid 'G' Class Driver's License
- Ability to work flexible hours, including occasional weekends
- First Aid/CPR, Safe Chainsaw Operation, and Pesticide Applicator (Forestry) certification an asset

*The Ignatius Jesuit Centre (IJC) aspires to be an equitable and inclusive place where a diversity of life experiences, identities and perspectives work together. IJC encourages applicants from all walks of life. We apply an anti-oppression framework to our work and have a zero tolerance policy for discrimination and harassment.*

We thank all applicants in advance; only those selected for interviews will be contacted